



**MUNICIPALITY OF SOUTHWEST MIDDLESEX  
REGULAR COUNCIL MEETING**

WEDNESDAY, AUGUST 14, 2019 1:30 PM  
Council Chambers

**AGENDA**

**COUNCIL AGENDA**

**SOUTHWEST MIDDLESEX COUNCIL AGENDA**

The Municipal Council of the Municipality of Southwest Middlesex will meet in Regular Session in the Council Chamber on August 14, 2019 at 1:30 p.m.

**COUNCIL PRESENT:**

Mayor Allan Mayhew (Chair presiding), Deputy Mayor Marigay Wilkins, Councillors Doug Bartlett, Ian Carruthers, Christa Cowell, Mark McGill, Mike Sholdice and Martin Vink

**REGRETS:**

**STAFF PRESENT:**

CAO/Clerk - Jill Bellchamber-Glazier, Facilities & Recreation Manager – Steve MacDonald, Fire Chief – Bob Hansen, Public Works Manager – Greg Storms, Treasurer – Kristen McGill

**ALSO PRESENT:**

Members of the public and press

**1. CALL TO ORDER**

Mayor Mayhew calls the meeting to order at \_\_\_\_\_ p.m.

**2. APPROVAL OF AGENDA**

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT the Regular Agenda of Council dated August 14, 2019 be accepted as presented.

### 3. DISCLOSURE OF PECUNIARY INTEREST

The Municipal Conflict of Interest Act requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

<u>Name</u>	<u>Item</u>	<u>Nature</u>
-------------	-------------	---------------

#### Conflict of Interest Reporting Form

- **Councillor** [03 00 C CONFLICT OF INTEREST REPORTING FORM 2018 Councillor](#)
- **Deputy Mayor** [03 00 DM CONFLICT OF INTEREST REPORTING FORM 2018 Deputy Mayor](#)
- **Mayor** [03 00 M CONFLICT OF INTEREST REPORTING FORM 2018 Mayor](#)

### 4. DEPUTATIONS AND PETITIONS

1. Meeting to Consider Engineer's Report – Branch A & B or the Sparling Municipal Drain

- Notice of Public Meeting  
[04 01 a Meeting to Consider Engineers Report 2019](#)
- Engineer's Report  
[04 01 b Sparling Drain Br A&B 2019 Report Spriet](#)

Council shall consider the report prepared by Spriet Associates dated July 24, 2019 and shall give an opportunity to any person who has signed the petition to withdraw from it by putting a withdrawal in writing, signing it and filing it with the clerk and shall also give those present owning lands within the area requiring drainage who have not signed the petition an opportunity to do so.

- Engineer/Staff will give an overview of the work required
- Questions from affected property owners
- Request from those present to add or remove their name(s) from the petition
- Comments or questions from Members of Council
- Decision (if approved, first and second reading of the by-law is required)

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT Council accepts the Engineer's Report in reference to the Branch A and B of the Sparling Municipal Drain and refers the by-law to the By-laws section of this meeting agenda for 1<sup>st</sup> and 2<sup>nd</sup> reading only.

**5. MINUTES OF PREVIOUS MEETINGS**

1. Southwest Middlesex Council Special Meeting Minutes – July 31, 2019

[05 01 2019 07July31 Special Meeting Minutes DRAFT](#)

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT the minutes of the special meeting of Council dated July 31, 2019 be adopted as printed.

2. Southwest Middlesex Council Meeting Minutes – July 31, 2019

[05 02 Council Meeting Minutes July 31 2019](#)

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT the minutes of the meeting of Council dated July 31, 2019 be adopted as printed.

**6. BUSINESS ARISING FROM THE MINUTES**

**7. VOUCHERS**

Vouchers for July 25 to August 7, 2019 to be presented

[07](#)

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT accounts as presented by the Treasurer in the amount of \$414,030.12 be received.

**8. ACTION CORRESPONDENCE**

None

**9. STAFF REPORTS**

a. Fire

None

b. Administration

1. Provincial Efficiency and Effectiveness Funds-deferred from July 10, 2019 meeting

[09 b 01 Efficiency and Effectiveness fundsComplete](#)

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT council consider the suggestions outlined below for use of the Provincial Efficiency and Effectiveness Funds.

c. Building

None

d. Finance

None

e. Facilities and Recreation

None

f. Public Works

1. Chittam and Government 5/6 Drain – Section 78 request

[09 f 01 PW Report to Council - Chittam Government 5\\_6 Section 78 Request](#)

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT council accepts the request filed under Section 78 of the Drainage Act on the Chittam and Government 5/6 Drain.

2. Eichenberger Drain – Section 4 Petition and Section 78 request

[09 f 02 PW Report to Council - Eichenberger Br A Sec 4 Petition and Section 78 Request](#)

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT council accept the petitions filed under Section 4(1)(a) of the Drainage Act and the request for Engineer under Section 78 of the Drainage Act for the Branch A of the Eichenberger Drain.

3. Frederick Marsh Drain – Section 78 request

[09 f 03 PW Report to Council - Frederick Marsh Section 78 Request](#)

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT the Drainage Superintendent be instructed to hold a Project Scoping Meeting to receive comments and input on the attached Section 78 request.

THAT the Drainage Superintendent consult with the Lower Thames Conservation Authority and the Department of Fisheries and Oceans to ascertain if there are significant environmental concerns to the request.

THAT the Drainage Superintendent report back to council after these items have been completed.

4. Public Works Report

[09 f 04 PublicWorksReport](#)

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT the Public Works report dated August 14, 2019 is received.

5. Purchase of Radar signs

[09 f 05 Radar Sign Purchase](#)

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT Council approves the purchase of three (3) Battery Powered Radar Speed Signs as provided by Traffic Logix at a cost of \$9,598.70 Tax Included.

AND that Single Sourcing be approved for this purchase.

**10. REPORTS OF COMMITTEES**

1. Ad Hoc Committee Minutes – June 10, 2019

[10 01 Committee Minutes June 10 2019](#)

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT the Ad Hoc Committee Minutes dated June 10, 2019 are received.

**11. UNFINISHED BUSINESS**

**12. INFORMATION CORRESPONDENCE**

1. Ministry of Natural Resources and Forestry letter regarding Sunday gun hunting in Southwest Middlesex

[12 01 Sunday Hunting](#)

2. Township of McKellar resolution concerning amalgamation

[12 02 Municipal Amalgamation](#)

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

That the information correspondence items are received and filed.

### **13. COUNCILLORS COMMENTS AND ENQUIRIES**

- Councillors Comments/Councillor and Staff Conference & Seminar Reports

### **14. NOTICE OF FUTURE MEETINGS (subject to change)**

- August 28, 2019 – Planning/Council – 7:00 p.m.
- September 4, 2019 – Council – 1:30 p.m.
- September 18, 2019 – Council – 7:00 p.m.
- September 25, 2019 – Planning/Council – 7:00 p.m.

### **15. CLOSED SESSION (Committee of the Whole)**

Closed session not anticipated.

### **16. BY-LAWS**

1. By-law No. 2019/ - 1<sup>st</sup> and 2<sup>nd</sup> readings only

[16 01 Sparling Drain Br A and B](#)

Being a by-law to provide for drainage works in the Municipality of Southwest Middlesex, in the County of Middlesex, being the Branch A and B of the Sparling Municipal Drain

2. By-law No. 2019/

[16 02 Confirming August14Mtg](#)

Being a by-law to confirm the proceedings of the council of the Municipality of Southwest Middlesex (August 14, 2019)

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

That By-law No. 2019/ to By-law No. 2019/ be given first, second, third and final readings.

### **17. ADJOURNMENT**

The Mayor adjourned the meeting at \_\_\_\_ p.m.